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## 6.15 YARD DUTY SUPERVISION

JANUARY 2007

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### ***Rationale***

Adequate supervision of students in the school yard is a requirement of the school's duty of care.

### ***Aims***

To provide adequate and appropriate supervision of students in the school yard.

### ***Implementation***

- Supervision of students is the responsibility of all staff.
- A roster system will be used to time-table staff members for yard supervision.
- Yard supervision will include before school, recess and lunch breaks, and after school.
- The yard supervision roster will basically require staff members to undertake yard duty before school, for half of recess or half of lunch-time, or after school on specific days.
- A staff member will be responsible for coordinating the roster, and for negotiating specific duty times or days with individual staff members.
- The Primary roster will require a minimum of three staff members on duty at recess, lunch and after school, each responsible for supervising a designated area of the school.
- The Secondary roster will require a minimum of two staff members on duty for the 1<sup>st</sup> half and three staff members for the 2<sup>nd</sup> half.
- Level 2 first aid trained staff members will be responsible for supervision of the first aid room during recess and lunch times.
- Casual Relief Teachers will be responsible for the yard duty responsibilities of staff members they are replacing.
- Staff members who are aware that they cannot fulfil their yard duty obligations due to appointments or excursions etc are required to either make a swap with another staff member, or discuss the matter with the coordinating staff member.
- Staff will wear hats and sun-block for periods of hot weather.
- Staff on yard supervision must approach intruders or unknown people in the yard, or seek assistance.

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Document No:	6.15
Date of Acceptance:	January, 2007
Review Date:	
Major Review Date:	By January, 2012

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