

Data Collection Form

Information required for assessment and reporting purposes
If you need help with this form Please telephone the College.



Name of student(s):

First name Middle Name Last Name

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Date of Birth: / /
D D M M Y Y Y Y

Home address of student:

(No. and street name)

Suburb

Postcode

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Contact Information:

Contact Person	Person's Name	Home Number	Mobile Number	Email Address
Father				
Mother				
Emergency				

Information collected from this form will be covered by the College's Privacy Policy.

1 Sex Male..... Female......

1 (a) Year Level _____

2 Is the student of Aboriginal or Torres Strait Islander origin?
(For persons of both Aboriginal and Torres Strait Islander origin, mark both 'Yes' boxes.)

- No.....
- Yes, Aboriginal.....
- Yes, Torres Strait Islander.....

3 In which country was the student born?

- Australia.....
- Other – please specify.....

4 Does the student or their mother/guardian or their father/guardian speak a language other than English at home?

(If more than one language, indicate the one that is spoken most often.)

- | | | | |
|---------------------------------------|--------------------------|--------------------------------------|--------------------------------------|
| | student | mother/parent1/
guardian1 | father/parent2/
guardian2 |
| No, English only..... | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Yes, Other - please specify | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

5(a) What is the highest year of primary or secondary school the parents/guardians have completed?

(For persons who have never attended school, mark 'Year 9 or equivalent or below'.)

Mark one box only in each column

	mother/parent1/ guardian1	father/parent2/ guardian2
Year 12 or equivalent.....	<input type="checkbox"/>	<input type="checkbox"/>
Year 11 or equivalent.....	<input type="checkbox"/>	<input type="checkbox"/>
Year 10 or equivalent.....	<input type="checkbox"/>	<input type="checkbox"/>
Year 9 or equivalent or below.....	<input type="checkbox"/>	<input type="checkbox"/>

5(b) What is the level of the *highest* qualification the parents/guardians have completed?

Mark one box only in each column

	mother/parent1/ guardian1	father/parent2/ guardian2
Bachelor degree or above.....	<input type="checkbox"/>	<input type="checkbox"/>
Advanced diploma/Diploma.....	<input type="checkbox"/>	<input type="checkbox"/>
Certificate I to IV (including trade certificate).....	<input type="checkbox"/>	<input type="checkbox"/>
No non-school qualification.....	<input type="checkbox"/>	<input type="checkbox"/>

6(a) What is the occupation group of the mother/parent1/guardian1?

6(b) What is the occupation group of the father/parent2/guardian2?

Please select the appropriate parental occupation group from the attached list.

- *If the person is not currently in paid work but has had a job in the last 12 months or has retired in the last 12 months, please use the person's last occupation.*
- *If the person has not been in paid work in the last 12 months, enter '8' in the box above.*

**Thank you for your time.
Please return this form to the College.**

List of Parental Occupation Groups (for Question 6)

List of Parental Occupation Categories

Group 1: Elected officials, senior executives/managers and professionals (0 Weighting)

<i>Elected officials [parliamentarian, mayor, alderman/woman, trade union secretary, board member]</i>
Senior executives/managers head large organisations or departments within them.
Business [chief executive, managing director, company secretary, finance director, chief accountant, personnel/industrial relations manager, research and development manager]
Media [newspaper editor, film/television/radio/stage producer/director/manager]
Public sector [public service manager (Section head or above), regional manager, hospital/health services/nurse administrator, school principal, faculty head/dean, library/museum/gallery manager/research laboratory/facility manager, police/fire services Commissioner]
Defence Forces [Commissioned Officer]
Professionals generally have degree or higher qualifications and professional experience in government, private industry or own business.
Health [GP or specialist, registered nurse, dentist, pharmacist, optometrist, physiotherapist, chiropractor, veterinarian, psychologist, therapy professional, radiographer, podiatrist, dietician]
Education [school teacher, university lecturer, VET/special education/ESL/private teacher, education officer]
Law [judge, magistrate, barrister, coroner, solicitor, lawyer, legal officer]
Engineering [architect, surveyor, chemical/civil/electrical/mechanical/mining/other engineer]
Science [scientist, geologist, meteorologist, metallurgist]
Computing [IT services manager, computer systems designer/administrator, software engineer, systems/applications programmer]
Business [management consultant, business analyst, accountant, auditor, policy analyst, actuary, valuer]
Social [social/welfare/community worker, counsellor, minister of religion, economist, urban/regional planner, sociologist, librarian, records manager, archivist, interpreter/translator]
Air/sea transport [aircraft pilot, flight officer, flying instructor, air traffic controller, ship's captain/officer/pilot]

Group 2: Other business managers/professionals and associate professionals (0.25 Weighting)

<i>Other business managers.</i>
Farm/business owner/general manager [crop and/or livestock farmer/farm manager, stock and station agent, building/construction, manufacturing, mining, wholesale, import/export, transport business manager]
Specialist manager [works manager, engineering manager, sales/marketing manager, purchasing manager, supply/shipping manager, customer service manager, property manager]
Financial services manager [bank branch manager, finance/investment/insurance broker, credit/loans officer]
Retail sales/services manager [shop, post office, restaurant, real estate agency, travel agency, betting agency, petrol station, hotel/motel/caravan park, sports centre, theatre/cinema, gallery, car rental, car fleet, railway station]
Artist/Writer [editor, journalist, author, media presenter, photographer, designer, illustrator, musician, actor, dancer, painter, potter, sculptor]
Sportsperson [sportsman/woman, coach, trainer, sports official]
Associate professionals generally have diploma/technical qualifications and support professionals.
Medical, science, building, engineering, computer technician/associate professional
Health/welfare [enrolled nurse, community health worker, paramedic/ambulance officer, massage therapist, welfare/parole officer, youth worker, and dental hygienist/technician]
Legal [police officer, prison officer, government inspector, examiner or assessor, occupational/environmental health officer, security advisor, private investigator, debt collector, law clerk, court officer, bailiff]
Business/administration [recruitment/employment/industrial relations/training officer, marketing/advertising specialist, market research analyst, technical sales representative, retail buyer, office manager, project manager/administrator, mail supervisor, other managing supervisors]
Defence Forces [senior non-commissioned officer]
Other [library assistant, museum/gallery technician, research assistant, proof reader]

Group 3: Trades and advanced/intermediate clerical, sales and service staff (0.5 Weighting)

Tradesmen/women generally have completed a 4 year Trade Certificate, usually by apprenticeship. All tradesmen/women are included in this group.
Advanced/intermediate clerical, sales and service staff.
Recording clerk [bookkeeper, bank clerk, PO clerk, statistical/actuarial clerk, investment accounting clerk, accounts/claims/audit clerk, payroll clerk, personnel records clerk, registry/filing clerk, betting clerk, production recording clerk, stores/inventory clerk, purchasing/order clerk, freight/transport/shipping clerk/dispatcher, bond clerk, customs agent/clerk]
Inquiry/admissions clerk [customer inquiry/complaints/service clerk, hospital admissions clerk]
Office assistant [secretary, personal assistant, desktop publishing operator, switchboard operator]
Sales representative [company sales representative (goods and services), auctioneer, insurance agent/assessor/loss adjuster, market researcher]
Carer [aged/disabled/refuge care worker, child care assistant, nanny]
Service staff [meter reader, parking inspector, postal delivery worker, courier, travel agent, tour guide, flight attendant, fitness instructor, casino dealer/gaming table supervisor]

Group 4: Other occupations (0.75 Weighting)

<i>Other clerical, sales and service staff.</i>
Sales staff [sales assistant, motor vehicle/caravan/parts salesperson, checkout operator, cashier, bus/train conductor, ticket seller, service station attendant, car rental desk staff, street vendor, telemarketer, sales demonstrator, shelf stacker]
Office staff [typist, word processing/data entry/business machine operator, receptionist]
Hospitality staff [hotel service supervisor, receptionist, waiter, bar attendant, kitchen hand, fast food cook, usher, porter, housekeeper]
Assistant/aide [trades' assistant, school/teacher's aide, dental assistant, veterinary nurse, nursing assistant, museum/gallery attendant, home helper, salon assistant, animal attendant]
Machinery operators.
Driver or mobile plant operator [car, taxi, truck, bus, tram or train driver, driving instructor, courier/ deliverer, forklift driver, street sweeper driver, garbage collector, bulldozer/loader/grader/excavator operator, farm/horticulture/forestry machinery operator]
Production/processing machine operator [engineering, chemical, petroleum, gas, water, sewerage, cement, plastics, rubber, textile, footwear, wood/paper, glass, clay, stone, concrete, etc production/processing machine operator]
Other machinery operator [photographic developer/printer, industrial spray painter, boiler/air-conditioning/ refrigeration plant, railway signals/points, crane/hoist/lift, bulk materials handling machinery]
Defence Forces [other ranks (below senior NCO) without trade qualification not included above]Other agriculture, horticulture, forestry, fishing, mining worker [farm overseer, shearer, wool/hide classer, farm hand, horse trainer, nurseryman, greenkeeper, gardener, tree surgeon, forestry/logging worker, miner, seafarer/fishing hand]
Other worker [labourer, factory hand, storeman, guard, cleaner, caretaker, laundry worker, trolley collector, car park attendant, crossing supervisor.

Group 8: Unemployed greater than 12 months (1 Weighting)**Group 9: Unknown family occupation of student (0 Weighting)**